

19<sup>th</sup> July 2023

11am to 1 pm

## AGENDA

1. Review of previous IQAC meeting held on 11<sup>th</sup> April 2023
2. Action taken on various decisions of the previous meeting
3. Discussion on uploading the data on Inpods Software.
4. To review the Evaluation formats of Faculty/College for maintaining the records of all the academic and administrative databases of the academic year.
5. To develop the format for the collection of research database on quarterly basis specific to Seed money Projects, Outsource Funded Research Projects, Research Papers, Books and Chapters and Programs organized specific to Research Promotion for the documentation of IQAC.
6. Any other matter with the permission of chair



Principal  
KAHER Institute of Nursing  
Sciences, Belagavi

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH, INSTITUTE OF NURSING SCIENCES, BELAGAVI

Minutes of 3<sup>rd</sup> Internal Quality Assurance Cell (IQAC) Meeting JULY 2023

Date: 19.07.2023

Venue: Conference Hall, KAHER INS

Time: 11am to 1 pm

Members Present:

1. Prof. (Dr). Veeresh Nandgoan , Principal, KAHER INS.
2. Prof. (Dr). Sangeeta Kharde, Vice Principal and HOD, Dept. Of OBG Nursing, KAHER INS.
3. Prof. (Dr).Preeti Bhupali, Dean and HOD, Dept. of Med-Surg. Nursing, KAHER INS.
4. Prof (Dr). Ashok Karnat, Associate Professor and HOD, Dept. of Nursing Foundation, KAHER INS.
5. Mr. Gururaj Udapi, Associate Professor Dept. of Mental Health Nursing, KAHER INS.
6. Dr. Manjunath Sogalad, Assistant Professor, Dept. of Mental Health Nursing, KAHER INS.
7. Dr. Asha Bhat, Assistant Professor, Dept. of OBG Nursing, KAHER INS.
8. Mrs. Shubharani Muragod, Assistant Professor, Dept. of OBG Nursing, KAHER INS.
9. Mrs. Nirmala D'Souza, Assistant Professor, Dept. of OBG Nursing, KAHER INS.
10. Mrs. Namrata Devulkar, Assistant Professor and In-charge HOD, Dept. of Community Health Nursing, KAHER INS.
11. Mr. Jagadeesh Hubballi, Assistant Professor, Dept. of Child Health Nursing, KAHER INS.
12. Mr. Arney M Khande, Assistant Professor, Dept. of Mental Health Nursing, KAHER INS.
13. Mrs. Umesh Nandgoan, Assistant Professor, Dept. of Child Health Nursing, KAHER INS.

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**Minutes of the previous meeting was:**

**Presented by: Dr. Sangeeta Kharde**



Agenda	Discussion	Discussion/Action	Target Time	Responsibility	Remarks
	Principal welcomed all the members to the third IQAC Meeting of 2023. Principal thanked all external members in their absence, for their valuable suggestion in improvement of the institution. Dr. Sangeeta Kharde, IQAC Coordinator, KAHER I'NS, read out the minutes of the previous IQAC Meeting held on April 2023. The agenda for the meeting was read out and concerned faculty based on the agenda presented and discussed the points				
1 & 2	Review of previous IQAC Meeting minutes held on April 2023 and Action taken on various decisions of the previous meeting	Reflection of NAAC was discussed by principal and IQAC coordinator. The points are Publication in Scopus, web of sciences and UGC care list indexed journals Work on patents, consultancy and grants for research projects	NA	IQAC Coordinator	
2	Discussion on preparation for upcoming NAAC.	The Criterion In charges presented their PPT and qualitative matrix are discussed to be added. Criteria in-charges are asked to give PPT related to qualitative matrix. Criteria II Teaching Learning in-charge is asked to cross verify the various details related to the Students details from Various categories and adopt new teaching learning methodologies.	NA	All the Criterion Incharges	Noted by all the Incharges
3	Discussion on use of Inpods Software for data Upload	All the criteria incharges were asked to upload proof of documents in Inpods Software for the upcoming NAAC Document Verification Process	NA	All the Criterion Incharges	Noted by all the Incharges
4.	To review the Evaluation formats of Faculty/College for maintaining the records of all the academic and administrative databases of the academic year.	All the In charges were informed that under the guidance of Hon'ble Vice Chancellor and Chairman IQAC, an Evaluation Format for Faculties to collect the Quarterly Data related to all Academic and Administrative activities collectively is under process. Principal directed to IQAC Director to send the format to all incharges..	NA	All the Criterion Incharges	Noted by all the Incharges

5	To develop the format for the collection of research database on quarterly basis specific to Seed money Projects, Outsource Funded Research Projects, Research Papers, Books and Chapters and Programs organized specific to Research Promotion for the documentation of IQAC	IQAC informed the house that to monitor the research promotion activities at each Faculty/College level there is a need to develop the format to collect the research database on quarterly basis specific to Seed money Projects, Outsource Funded Research Projects, Research Papers, Books and Chapters, IPRs, Ph.D., PG Dissertation, Start-ups and Programs organize specific to Research Promotion.	NA	IQAC Coordinator	Noted by all the Incharges
6	Any other matter with the permission of chair	All criteria in-charges are advised to keep ready their criteria related documents. Documentation room has to be arranged for display of documents.			

Meeting minutes recorded by Mr. Amey M Khande. Meeting adjourned at 1.10pm

*Amey M Khande*  
 Dr. S. N Kharde  
 IQAC Coordinator, KAHER INS



*Veeresh Kumar*  
 Mr. Veereshkumar Nandagaon  
 Principal, KAHER INS